

## RECOMMENDED STANDARDS FOR QUALITY IGNITION INTERLOCK PROGRAMS

The following standards define a quality Ignition Interlock Program. TxDPS approved Interlock vendors must certify to the County that the vendor meets or exceeds the standards and requirements set forth. Failure to comply with the adopted County standards disqualifies the vendor from participating in the Interlock Program.

1. Ethyl-Alcohol Specific Interlock Device.
2. The Interlock device must have Remote Unlocking and Service Capabilities.
3. The Interlock device must have Restricted Driving Occupational Lock-out capabilities.
4. The Interlock device must be programmed for "Violations Lock-out".

Once Five (5) violations have occurred (default 5), the user must return for service or be locked out in 72 hours. A violation can be recorded for the following reasons:

- a. The engine is started without passing a breath test.
  - b. The user fails or refuses to take a rolling re-test.
  - c. The engine is started when the unit is in a lockout state.
  - d. The user blows a BrAC at or above the set point (typically between 0.02-0.03).
5. Re-Testing Best Practices:
    - a. First retest: 5 to 15 minutes.
    - b. Second and subsequent tests: 15 to 45 minutes (from the conclusion of the previous retest).
    - c. Time to test: 6 minutes.
    - d. IIDs should accept unlimited samples within the defined retest timeframe.
    - e. IIDs should not temporarily lockout during retests; allows for the provision of multiple breath samples.
  6. The interlock device must have an anti-circumvention feature that cannot be disengaged by the technician. This feature must be hard programmed into the software.
  7. Service of the interlock device is required every 30 days unless otherwise specifically authorized by the court.
  8. Before software updates or changes are made, manufacturers should notify program administrators in writing. Administrators may opt to test the new software to ensure validity.
  9. The Vendor must provide to the appropriate monitoring authority, an electronic Summary Report of Driving Events, Violations, Compliance, Tampering, Circumvention, and Vehicle Activity; every time the vehicle reports for service, not later than 48 hours after the client is serviced.
  10. The Vendor must have available to the monitoring authority for review printed details concerning the driver's activity, recording all date and time stamps and interpretation of attempted and driving events.
  11. The Vendor must submit a written report, to the appropriate monitoring authority, of any VIOLATION, within 48 hours after the vendor becomes aware of the violation.
  12. Repair or replace a device not later than 48 hours after receiving notice of complaint or equipment malfunction regarding the operation of the device. The cost of a technician to do a field visit or having vehicles towed to the service area must be borne by the Vendor.
  13. The Vendor must Report to the appropriate monitoring authority within 48 hours:
    - a. Notification of Installation.
    - b. Notification of Removal.
    - c. Notification of lock-out and/or failure of the client to report for the scheduled service appointment.

14. The Vendor must install an ignition interlock device within 48 hours of the request.
15. Vendor must provide a 24-hour Toll-Free number(s) for clients who have device complaints, problems, or questions (“on-call service”).
16. Vendors must provide qualified personnel to testify in court, at providers’ expense, on client reports and Interlock operations.
17. The vendor must provide English and Spanish versions of all instructions, documents and training materials.